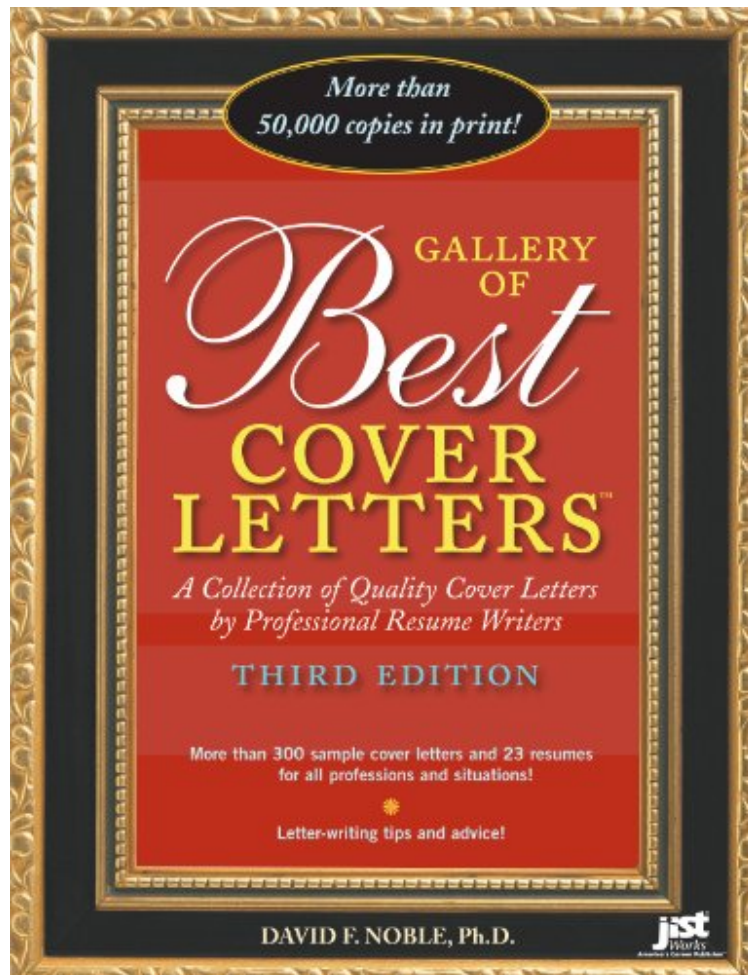


Gallery of Best Cover Letters

David F. Noble Ph. D

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David F. Noble Ph. D : Gallery of Best Cover Letters before purchasing it in order to gage whether or not it would be worth my time, and all praised Gallery of Best Cover Letters:

16 of 16 people found the following review helpful. Gallery of Best Cover LettersBy Oberst Kurt SteinerThe book is much more than a gallery of cover letters, although it is that as well. The first quarter of the book takes you through building your own cover letter from scratch and assists you in tailoring it to specific ads/conditions (i.e. pre-interview/no interview etc). This alone was quite useful. The remainder of the book is a huge omnibus of every imaginable type of cover letter, broken down by industry and also format. There are at least 8 to 10 cover letters per industry/type of job and each is written in a different format and by persons of differing circumstances. It will definitely get your creative juices flowing and assist you in crafting a perfect cover letter for the job you want. I almost forgot, there is a section containing eye catching resumes as well.I have written three to four cover letters using the tips from the book, and also some of the examples for inspiration (I'll let you know how it goes :)). This is definitely top notch and does precisely as advertised. In conjunction with the books "Killer Cover LettersResumes" and "15-

minute cover letter", you will have all you need to create amazing cover letters.3 of 3 people found the following review helpful. Gallery of Best Cover Letters, 4th EditionBy Karen Jescavage-BernardIncredibly helpful, because not only does it help you identify an appropriate and updated style and attractive format for the job you want, but because the sample letters are arranged by profession.It will also be helpful for anyone trying to change jobs, for anyone coming out of school without a lot of prior experience, and for anyone with a work history too long to fit on a single page.Especially worthwhile since it ditches the tired format we're used to - and an especially valuable reminder to keep up with new ideas, new styles, and new - and eye-catching - ways to present content to a potential employer.While an email resume isn't useful to me, the samples here will be useful to anyone who needs to convert the traditional letter format to the internet.Finally, I can't praise the vendor highly enough. When the book failed to arrive, they resent a copy via Priority Mail!0 of 0 people found the following review helpful. Five StarsBy Cynthia AnchondoGreat infirmation

A diverse collection of more than 300 new and updated cover letters and 23 corresponding resumes gives readers a wide range of exemplary models that showcase the most attractive and impressive materials written by professionals.

About the AuthorDavid Noble has been helping people develop better resumes and perfect their job search strategies for more than 15 years. A former educator in writing, American literature, technical writing, and business communication at the university level, Dr. Noble combines his teaching experience and knowledge of the job search environment to help others in the job search process.He possesses a strong academic foundation in English and writing as well as real-world experience in teaching others the fundamentals of effective writing and communication skills. He is the author of a job search book based on his work with hundreds of college students as an associate professor of technical communications.